

**CITY OF EARLVILLE  
COMMITTEE OF THE WHOLE MEETING MINUTES  
December 3, 2025, 7:00 p.m.  
City Hall Council Room  
210 W. Railroad Street, Earlville, IL**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Alderman Steven Osborne called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

The following members were present: Alderman Robin Austin, Alderman John Boltz, Alderman Michael Goodbred, Alderman Matthew Johnson, Alderman Steven Osborne, and Mayor Mark Actis. Absent: Alderman April Law.

Visitors at the meeting were Roger Torman, Jessica Olson, and Chief Jim Scheib.

**APPROVAL OF AGENDA**

Alderman Goodbred made a motion, seconded by Alderman Boltz, to approve the agenda. All in favor by voice vote. Absent: Alderman Law. MOTION CARRIED.

**PUBLIC VOICE** - none

**CONSENT AGENDA – OMNIBUS VOTE**

Alderman Goodbred made a motion, seconded by Alderman Boltz, to approve the consent agenda as follows:

- A. Approval of November 5, 2025, regular Committee Meeting minutes
  - B. Recommendation payment of all bills be placed on the Council agenda
- Roll Call: Alderman Austin – aye, Alderman Goodbred – aye, Alderman Boltz – aye, Alderman Johnson - aye, Alderman Osborne – aye, and Mayor Actis. Absent: Alderman Law. MOTION CARRIED.

**PUBLIC WORKS**

Roger Torman reported on flashing speed signs for Union Street (in front of the school). He has 3 quotes that he is looking into. The iCloud is free for a year. With the iCloud you can change settings anywhere but after one year iCloud subscription is up you must be within 300-400 feet of the sign to set it if you wish to not renew the subscription. He said the permits for IDOT are fairly simple and Roger said he can do it himself. It is possible to get a camera that will read license plates, give a car count, and report the speed, but the camera cost is \$14,000. Alderman Boltz made a motion, seconded by Alderman Johnson, to approve and move to Council the purchase of the solar flashing speed signs for Union Street in front of the school at an estimated cost of \$8,600 with the school paying for one of the two signs. Roll Call: Alderman Johnson - aye, Mayor Actis – aye, Alderman Osborne – aye, Alderman Austin – aye, Alderman Goodbred – aye, and Alderman Boltz – aye. Absent: Alderman Law. MOTION CARRIED

Roger has submitted the streets that are proposed for cape seal. The bids will be out soon. Water Street is included in the work, but for seal coat, not cape seal. Roger proposes to do both sides of the Water Street bridge out to where the city limits end, near what was previously the Bert Halsey plant.

Alderman Osborne made a motion, seconded by Alderman Austin, to approve and move to City Council the authorization for the mayor and/or City Clerk to sign any and all documents for the 2026 Cape Seal Project. This project will be paid for with Motor Fuel Tax Funds. Roll Call: Alderman Austin – aye, Alderman Johnson - aye, Alderman Goodbred – aye, Mayor Actis – aye, Alderman Boltz – aye, and Alderman Osborne – aye. Absent: Alderman Law. MOTION CARRIED.

## **FINANCE**

Alderman Austin made a motion, seconded by Mayor Actis, to approve and move to the council agenda ORDINANCE NO. 2025- \_\_\_\_\_, AN ORDINANCE LEVYING TAXES FOR THE CITY OF EARLVILLE, LASALLE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2025, AND ENDING APRIL 30, 2026. Roll Call: Alderman Goodbred – aye, Alderman Austin – aye, Mayor Actis – aye, Alderman Boltz – aye, Alderman Johnson - aye, and Alderman Osborne – aye. Absent: Alderman Law. MOTION CARRIED.

Alderman Austin made a motion, seconded by Alderman Boltz, to approve and move to Council ORDINANCE NO. 2025- \_\_\_\_\_, AN ORDINANCE TO ISSUE GENERAL OBLIGATION BONDS, SERIES 2026 (Alternate Revenue Source) IN AN AMOUNT NOT TO EXCEED \$500,000 FOR INFRASTRUCTURE PROJECTS AND PAYING CERTAIN COSTS OF ISSUANCE, OF THE CITY OF EARLVILLE, LASALLE COUNTY, ILLINOIS. Roll Call: Alderman Boltz – aye, Mayor Actis – aye, Alderman Austin – aye, Alderman Goodbred – aye, Alderman Osborne – aye, and Alderman Johnson - aye. Absent: Alderman Law. MOTION CARRIED.

Alderman Johnson made a motion, seconded by Alderman Boltz, to approve and move to Council the Illinois Rural Water Association (IRWA) recommended Rate Assessment of \$8.25 for Sewer and \$6.25 for water over 1,000 gallons and add to the Fee Rate Schedule. It was recommended that the public be informed of the increase. Roll Call: Alderman Osborne – aye, Alderman Johnson – aye, Mayor Actis – aye, Alderman Goodbred – aye, Alderman Boltz – aye, and Alderman Austin – aye. Absent: Alderman Law. MOTION CARRIED.

Alderman Austin led a discussion of the city's Fee Rate Schedule. Alderman Boltz made a motion, seconded by Alderman Austin, that fee rate increases for utility bills would begin in the Fiscal year, May 1, 2026. Roll Call: Alderman Goodbred – nay, Alderman Osborne – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Johnson – aye, and Mayor Actis – aye. Absent: Alderman Law. 5 Aye:1 Nay MOTION CARRIED.

Alderman Boltz made a motion, seconded by Alderman Johnson, to approve and move to Council a Gambling Machine yearly rate of \$200/machine effective immediately for the April renewal date. Roll Call: Alderman Goodbred – aye, Alderman Osborne – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Johnson – aye, and Mayor Actis – abstain. Absent: Alderman Law. 5 Aye:1 Abstain. MOTION CARRIED.

## **POLICE**

Alderman Boltz reported that Cops with Santa will be on Saturday, December 6, from 1:00-3:00 p.m. at the Fire Department.

Alderman Boltz made a motion, seconded by Alderman Austin, to approve and move to Council ORDINANCE NO. 2025- \_\_\_\_\_, an ordinance amending Chapter 24, Law Enforcement, Article III, Police Department, Section 24-23, Auxiliary Police Officers. This change mirrors what is being done in the state and only changes one sentence. Roll Call: Alderman Goodbred – aye, Alderman Osborne – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Johnson – aye, and Mayor Actis – aye. Absent: Alderman Law. MOTION CARRIED.

Alderman Boltz made a motion, seconded by Mayor Actis, to approve and move to Council changing the working hours in Section 3 – Employee Hours, Wages & Reimbursement, 3.1 – Working Hours, The Police Department, in the Personnel Policy Manual. Hours will be determined by the Chief. Roll Call: Alderman Johnson – aye, Alderman Goodbred – aye, Alderman Osborne – aye, Alderman Austin – aye, Mayor Actis – aye, and Alderman Boltz – aye. Absent: Alderman Law. MOTION CARRIED.

**PUBLIC HEALTH & SAFETY – none**

## **UNFINISHED BUSINESS**

Roger Torman discussed sidewalks on Union Street. John Anderson has not submitted official bids, but they are forthcoming. Roger has the forms for the permits and will complete them himself. School Superintendent Jim Hermes thinks they can help with IDOT and will hopefully be able to help with the sidewalk expenses with the city.

Roger Torman discussed a 3-way stop for the intersection of Winthrop Street and Ottawa Street. It is recommended to first put up two neon green playground signs on the east and the north of playground. There could be reflectors on the signposts. Also, it is possible to have lights or flashing signs if we feel the sign is not enough. Alderman Johnson made a motion, seconded by Alderman Austin to put up 2 signs at a cost of about \$30 each. Roll Call: Mayor Actis – aye, Alderman Johnson – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Goodbred – aye, and Alderman Osborne. Absent: Alderman Law. MOTION CARRIED.

Mayor Actis moved discussion on the 2026 calendar year meeting times and dates to the next Council meeting.

Jessica Olson reported on the following properties:

314 Hiscock Street.

It takes 90 days to go through the sale of this property, the city fees so far are \$18,467.95, there is a lien from 2023 for mowing, and the city just put another lien on the property recently. The buyers have been informed.

203 N. Grant Street.

Attorney Casandra is making some progress. Our expenses are \$4,215.68 since October 20, 2025. These are ordinance violations and lawyer fees.

405 S. Grant Street.

The County came and looked at the outside of the property, as they are not allowed to go inside the property. Someone is living there. The LaSalle County Health Department wrote a letter to the homeowners of the property stating it is inhabitable to live in but in the end, said the property is the City's problem, not the County's. It poses a potential health hazard. The city can keep writing ordinance violation tickets. Jessica will present City costs at the next meeting.

Otterbach property.

Jessica sent Attorney Casandra pictures of the piles. Jessica will get out costs for the next meeting. Otterbach is just receiving recurring fines.

## **NEW BUSINESS**

Alderman Osborne made a motion, seconded by Alderman Boltz, to approve and move to Council a Christmas bonus of \$100 to the 7 full time employees and 1 part time city office assistant clerk. Roll Call: Mayor Actis – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Goodbred – aye, Alderman Osborne – aye, and Alderman Johnson – aye. Absent: Alderman Law. MOTION CARRIED.

Roger and Jessica discussed a proposal from the Historical Society on creating wood boards/community project, similar of Ottawa's park, or any other idea Council might have for decorating the park next year for Christmas. They ask that Public Works employees help with setting up, taking down, and storing items. Roger stated assurance that they will work with the Historical Society and would like a better idea of what is decided.

Mayor Actis stated a section of town was missed in garbage pickup and the company is not responsive to city needs. Mayor Actis made a motion, seconded by Alderman Austin, to develop specs and go out to bid for Garbage Disposal Service. The current contract expires July 2026. Voice Vote. All in Favor. Absent: Alderman Law. MOTION CARRIED. Some of the components of the specs generated were; garbage and recycle, bulk item pick up weekly with no call ahead, once a week service, totes of several sizes provided, clear communication with the office, once a year town wide clean up, three

year contract, businesses continue to get their own dumpster services, and something stating if they are not meeting the standards set there is a way out of the contract. The bid specs need to go out by March.

Mayor Actis made a motion, seconded by Alderman Osborne, to approve the Earlville Business Association application for Temporary Use/Public Gatherings permit that will be hosted on December 7, 2025, downtown Earlville with a waiver of the permit cost. Roll Call: Alderman Boltz – aye, Alderman Austin – aye, Alderman Goodbred – aye, Alderman Osborne – aye, Mayor Actis – aye, and Alderman Johnson – aye. Absent: Alderman Law. MOTION CARRIED.

Mayor Actis made a motion, seconded by Alderman Boltz, to approve and move to Council ORDINANCE NO. 2025 - \_\_\_\_\_, an ordinance AMENDING BUILDING CODES, Chapter 8. This just cleans up some language in the code. Roll Call: Mayor Actis – aye, Alderman Johnson – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Goodbred – aye, and Alderman Osborne – aye. Absent: Alderman Law. MOTION CARRIED.

#### **CLOSED SESSION**

At 8:43 p.m. Mayor Actis made a motion, seconded by Alderman Boltz to enter Closed Session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body. (5 ILCS 120/2 (c)(1)) Roll Call: Mayor Actis – aye, Alderman Johnson – aye, Alderman Boltz – aye, Alderman Austin – aye, Alderman Goodbred – aye, and Alderman Osborne – aye. Absent: Alderman Law. MOTION CARRIED.

#### **RETURN TO OPEN SESSION**

At 9:00 p.m., Council returned to open session.

#### **ROLL CALL**

Alderman Robin Austin, Alderman John Boltz, Alderman Michael Goodbred, Alderman Matthew Johnson, Alderman Steven Osborne, and Mayor Mark Actis. Absent: Alderman Law.

Visitors at the meeting were Chief Scheib and Jessica Olson.

#### **ADJOURN**

At 9:01 p.m., Alderman Goodbred made a motion, seconded by Alderman Boltz, to adjourn the meeting. Voice Vote. All in Favor. Absent: Alderman Law. MOTION CARRIED.

Jane M. Bauer, Ed.D.  
City Clerk

JANE M. BAUER, CITY CLERK

BY *Jessica Olson*,  
DEPUTY CLERK