

**CITY OF EARLVILLE
COMMITTEE OF THE WHOLE MEETING
REGULAR SESSION, April 5, 2017, 7:00 p.m.
City Hall Council Room, 210 W. Railroad St., Earlville, IL**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Alderman Jenkins called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

The following members were physically present: Alderman Mark Actis, Alderman Ken Bonine, Alderman Walter Grimm, Alderman Chuck Jenkins, Alderman Michael Konsoer and Mayor Mike Hall.

Alderman Robin Austin made a request to participate at the meeting from a remote location via telephone.

- It was established that a quorum of the Earlville City Committee of the Whole was physically present for the April 5, 2017 meeting were remote participation was requested
- Alderman Robin Austin notified the City Clerk of her desire to participate remotely at least 24 hours before the meeting date.
- Alderman Robin Austin could not attend the meeting because due to being out of town for employment purposes.

Alderman Jenkins made a motion, seconded by Alderman Actis to approve the April 5, 2017 Earlville Committee of the Whole remote participation via telephone by Alderman Austin. On roll call: Alderman Jenkins – aye, Alderman Bonine – aye, Alderman Grimm – aye, Alderman Actis – aye, Alderman Konsoer – aye. MOTION CARRIED.

Present by remote participation via telephone: Alderman Robin Austin.

Visitors at the meeting were Wilma Stillwell, George Durbin, Pat Durbin, Beverly Malkey, Pat Cottingim, Jim Baird, Joan Jones, Jerry Jones, Ryan Richardson, Rose Stockley, Gary Stockley, Jenny Boltz, Susan Hall, Shelia Jenkins, Pat Waldron, Kristy Actis, Steve Pickert, Jean Imel, Gary Ayala, Brandon Harness, Jane Sandison, Nick Arps (McMahon) Chief Plumlee, Roger Torman, Martha Dankenbring, Sergeant Valdez, and Stu Bloom (Earlville Post).

ADDITIONAL AGENDA – none

Alderman Jenkins stated that there is information available about an electronic recycling event offered in Mendota on April 22nd.

APPROVAL OF MINUTES

Alderman Jenkins made a motion, seconded by Alderman Bonine, to approve the March 1, 2017, Regular Committee minutes. All in favor by voice vote. MOTION CARRIED.

PUBLIC VOICE

Wilma Stillwell congratulated the new elected officers and stated that the truth is an easier story to believe than a fabricated one, the citizens of Earlville have spoken.

PUBLIC WORKS

Nick Arps, of McMahon, stated we had a bid opening today at 4:00 p.m. on the 2017 Roadway Maintenance Projects. There were three bidders on the projects, Advanced Asphalt, Universal Asphalt and Curran Contracting. Mr. Arps went over the bid tabulation sheet. Martha Dankenbring then read the Engineer's Estimate and each of the bid amounts for the Ottawa/Winthrop Street Project and the Combination Bid Project, which adds Warren Street to the Project, so that Alderman Austin would have that information. Mr. Arps stated we received some very favorable unit prices. Considering the unit prices received, McMahon's recommendation would be to proceed with the combination bid including Warren Street in the amount of 181,319.55 and that would be awarded to the lowest responsible bidder which is Advanced Asphalt Company.

Alderman Bonine made a motion, seconded by Alderman Actis, to place acceptance of the Combination Bid from Advanced Asphalt Company, in the amount of \$181,319.55, for the 2017 Roadway Maintenance Project, for work on Ottawa/Winthrop/Warren Streets, on the City Council agenda. All in favor by voice vote. MOTION CARRIED.

Mr. Arps stated the plan is to prepare contracts within the next month. The timeline for the project is the month of June, anticipating starting in the beginning of June and finishing before the 4th of July.

FINANCE

Alderman Austin made a motion, seconded by Alderman Actis, that payment of the bills be placed on the April Council agenda. All in favor by voice vote. MOTION CARRIED.

Alderman Austin made a motion, seconded by Alderman Actis, to place acceptance of the quote from Computer Discount Warehouse-Government (CDWG) in the amount of \$6,607.13 for Barracuda Backup 390 – recovery appliance and Barracuda Backup Server 390 Unlimited Cloud Storage for three years which will cover all departments of the City on the April Council agenda. Martha Dankenbring summarized all the quotes received, this will cover all departments of the City. Discussion followed. All in favor by voice vote. MOTION CARRIED.

Martha Dankenbring stated that the questions are the same as last month, E-Pay with the State of Illinois is the lowest cost to the user and has an unlimited number of payment types that can be used, utility bills, ordinance violation fines, building permits etc., and these will be customized by the State at no cost to the City. Alderman Konsoer asked if there is any charge to set it up. The City would have a one-time charge to purchase the point-of-sale terminal and it has a \$5.00 month charge for insurance which covers anything that would happen to it and updates. The program requires the City to have an account with the Illinois National Bank which is the custodial account for the E-Pay program. All payments would go into this account and then be transferred to the City's Illinois Funds account electronically. The City has access to the funds the day after the payment is made. This will allow people to make payments at the counter (point-of-sale) and online through our website. There will be a \$12.00 per month charge on the account at the custodial bank. The State has said that they are working on possibly changing the custodial bank to the Illinois Funds bank and then that monthly charge would go away. The \$1.00 minimum or 2.35% fee is for online or point-of-sale transactions. The fee for e-check is a flat \$1.00.

Alderman Jenkins made a motion, seconded by Alderman Austin, to place approval of using E-Pay and the Illinois Funds for electronic payments for the City on the April Council agenda. All in favor by voice vote. MOTION CARRIED.

Mayor Hall stated that everyone received a copy of the recent Northern Illinois Municipal Electric Collaborative bids and that he signed a 3-year contract with the winning supplier, Dynegy. Alderman Austin thanked Mayor Hall for his work on this.

Alderman Austin stated that it is time to review the Wage Ordinance and Employee Handbook. There are some small "housekeeping" changes that need to be made and look at the insurance information in regard to what is covered on new hires. Roger Torman reported that the water license type needs to be Class C, not Class B as shown in the Wage Ordinance, due to changes by the State EPA. He would like to have the requirement for a CDL Class B license be put in the Handbook for public works employees. Alderman Konsoer suggested that the employee would have 6 months have the CDL Class B within 6 months their employment would be terminated. Mr. Torman stated the application cut off for the Public Works position was March 31st. He is going through them and one of the concerns is about the health insurance benefit. Currently there is a two part program, one for the employees hired prior to May 1, 2013 and one for all those hired on or after May 1, 2017. He handed out a sheet with the current program and a suggested alternative. The cost for family coverage is extremely high, he is suggesting one program that would apply to all employees equally. He suggested that a percentage be used for those wanting dependent coverage rather than a set dollar amount.

Alderman Konsoer suggested a change to page 11 of the Employee Handbook, under Hours of Work - Flexible Work Time, to add the words "compensatory time" in line six so that it will read "The use of personal, vacation, holiday and/or compensatory time will not cause an employee to be paid for more than 40 hours in any given week."

Martha Dankenbring reported on a few housekeeping items that need to be updated in the Wage Ordinance.

Alderman Konsoer suggested that the following changes be made in the Wage Ordinance: Page 1 - SECTION II. HOLIDAYS GRANTED – Paragraph two – line one – Each full time employee shall be granted these holidays off work with full eight hours pay subject to the following provisions:...

Office Valdez stated that will not work because some people work 10 hour shifts.

And page 3 – SECTION IV. – A. Number of Days: All full time employees shall be entitled to eight (8) personal eight hour days leave, (~~based upon their regularly assigned shift hours~~) for any reason, during each fiscal year.

Alderman Jenkins stated again that putting eight in both of these places will not work because some employees work 10 hour shifts.

Alderman Jenkins asked if everyone wanted more time review the suggested health insurance changes and then discuss it on the 12th. Alderman Konsoer stated that it could wait until next month. Alderman Actis suggested that we deal with this now.

Alderman Jenkins asked for input from all of the Alderman. Alderman Grimm stated that he was fine with the change. Alderman Konsoer stated he felt this needed to be discussed in conjunction with wages. Alderman Actis stated he felt this is a benefit that the employees should have. Officer Valdez stated that when you are looking for employees, you may lose good candidates because of the high cost of family coverage with the old system. Roger Torman agreed with Officer Valdez. Alderman Bonine also agreed with Officer Valdez. The consensus was to propose the 20%/40% option. Alderman Konsoer made a motion, seconded by Alderman Austin to include this change to the

health insurance contribution section of the 2017 Wage Ordinance. All in favor by voice vote.
MOTION CARRIED.

POLICE

Alderman Jenkins reported there were no current issues.

PUBLIC HEALTH & SAFETY

Alderman Bonine brought up bids for siren maintenance. Roger Torman stated he is still waiting for additional bids.

Alderman Jenkins proposed that siren maintenance be placed on the agenda so if the additional quotes are received it can be dealt with. Everyone agreed.

UNFINISHED BUSINESS

Alderman Actis reported that Earlville was selected to participate in Rural Sidewalk Assessment Program. This program will provide a comprehensive report on the condition of the city's sidewalks, identify priority pathways, and offer recommendations to improve walkability in the community. There will be no cost to the city. He stated that we are waiting on the resolution that will need to be passed. Alderman Jenkins made a motion, seconded by Alderman Grimm to place the resolution on the agenda. Alderman Konsoer inquired about what happened with the assessments that were done by the Alderman last winter, the ITEP grants will be opening in a month and a half and will close in the month of June and if we are not ready it will be another three years. McMahon was going to provide a map with the Alderman's sidewalk needs marked on it. Mr. Konsoer states he would hate to miss the ITEP grant window.

NEW BUSINESS

Alderman Jenkins suggested setting a Special meeting on Wednesday, April 26, 2017 at 7:00 p.m. to finish any business from this fiscal year.

Alderman Grimm brought up the conclusion of the EOG case and needing to get rid of the ordinances that were passed regarding proposed EOG development. This will be discussed when Attorney Anderson is present. Mayor suggested placing consideration for dealing with this on the agenda.

ADDITIONAL AGENDA - none

EXECUTIVE SESSION – none

ADJOURN

At 7:59 p.m., Alderman Actis made a motion, seconded by Alderman Austin, to adjourn the meeting. All in favor by voice vote. MOTION CARRIED.

Martha E. Dankenbring

Martha E. Dankenbring
Deputy City Clerk